

Local Youth Network Management Group Record

Trowbridge and Wider Area

Area	Trowbridge				
Date	17/12/2015	Times	6 – 9pm	Venue	Civic Centre, Trowbridge
Present	<p>Elena Pullen – Youth Chair Sarah Holland – Community Youth Officer Mary Cullen – Community Engagement Manager Hayleigh Bell – Leisure Manager – Town Council Lindsey Millen – TCAF Cllr Dennis Drewett – Area Board representative Carrie Creamer – WYAP</p>				
Apologies	<p>Lance Allan – Town Clerk – Trowbridge – Acting Chair Matthew Till – Police Laura Pictor – Engagement Officer – Selwood Housing Simon Partington – Police Tracey Sullivan – Arts Director Elena Pullen – Volunteer Young Person Alf Moreton – North Bradley</p>				
Agenda Items					
1	Welcomes and Apologies				
2	Introductions to the group for Elena Pullen – New Youth Chair (to be supported by Lance Allen and Community Youth Officer)				
3	Grants Awards – Process / Scoring / previous bids				
4	Recommendations				
Decisions					
1	Introductions and apologies were conducted and detailed above.				

2	The LYN Meeting agreed the minutes for the last meeting which have been circulated In the last area board meeting.
3	Discussion was had around “conflict of Interest” in regards to bids outside the meeting and during the meeting. As the Trowbridge LYN MG Group have a substantial amount of funding, where all bids that have been submitted could easily be funded there is no reason for any conflict at this stage, so all organisations on the LYN MG Group are able to score other people’s bids. However they are not allowed to score their own bid or be in the room during the decision process. When the funding allocation is lower than the amount of bids submitted, any member of the LYN MG Group who has submitted a bid will not be able to score in that round of bids.
4	There were two previous bids with additional information that needed to be decided on and three new bids, therefore it was agreed that the meeting would focus on the bids for this meeting.
5	All the bids, scoring sheets and additional information have been emailed to all members of the Local Youth Network Management Group (LYN MG) and a full discussion was entered into with all the bids submitted. All bids had been scored by the members of the group who attended the meeting and one member who was unable to attend sent their scores in advance of the meeting. All 5 bids have received a recommendation from the LYN MG, full information attached to these minutes.
Recommendations to Area Board	
1	ID – 169 – Chambers of Commerce - WOW – Preparing for the world of work - £5000.00 (See below)
2	ID 170 – Chambers of Commerce – Create Energy – Release your Potential - £5,000.00 Decision – Both these bids came from the same organisation, all members felt that the two bids were extensions of the one bid and felt that the two projects could easily be joined together, as a result they felt that the Teenage Market development bid should be recommended for funding and the WOW – Preparing for the world of work could be linked to this project. Enough further information was given on how this meets a percentage of young people in the Trowbridge Community. All members could see the benefit of this project.
3	ID 173 – TCAF - Trowbridge Skate Park Development - £4720.00 Decision - This bid has taken a long time in finally being submitted and all members of the LYN MG Group felt that the work the young people involved showed their involvement in the project. Lindsey from TCAF left the room for the decision of the bid to be decided, as she is directly working with the group and has voting rights on the LYN MG Group. The young people have shown that they are committed in moving this activity forward and have gathered signatures for a petition from young people to show there is a need to develop the skate park in Trowbridge. It was evident that this is only the start of this project and they will be seeking further funding to support this huge project.
3	ID 179 – Active Street Football – Trowbridge Sports Forum - £7910.00 Decision – This bid has been submitted by Hayley Bell under Active Trowbridge, however her account is under the Trowbridge Sports Forum. Hayley left the room whilst her bid was discussed to allow others to talk freely and without any confirm of interest. Consultation for and against this activity were sort from young people and the areas in Trowbridge that would benefit from this project. Super output areas were identified as well as other areas. This bid is higher than the standard bid however the LYN MG group felt that the level of needs warranted the additional costs. Additional evidence has been requested to be submitted to the Trowbridge Area Board and if approved by them will be requested before funding is released.
4	ID 180 – Olympic Play Days - Trowbridge Sports Forum - £5000.00

	<p>Decision – A second bid has been submitted by Hayley Bell from Active Trowbridge. Again Hayley Bell left the room whilst this bid was being discussed and a recommendation decided upon.</p> <p>This project is an extension to an already existing event held in Trowbridge Park. This element however has never been a part of the planned activity due to lack of funding. Hayley Bell is providing proof that this project would add to the event and give an area designated just for young people, giving them positive activities for the day and information about getting involved in positive activities in the future. This information will be presented to the Trowbridge Area Board along with the LYN MG Recommendations.</p>		
Actions			
1	To clarify the rules to funding bids and “conflict of interest” rules, update the Early Help team to the rules Trowbridge LYN MG Group have adopted.		
2	To receive the additional information from Hayley Bell – Active Trowbridge		
3	Once recommendations have been given to the Trowbridge Area Board, all applicants are notified and grant funding allocated if applicable.		
4	Invite new young people to become members of the Trowbridge Local Youth Network MG Group – CYO to set up a training day with the New Youth Chair.		
Date of Next meeting:		17 th February 2016 – 6-8pm – Trowbridge Civic Centre	
Notes Taken By:	Sarah Holland	Position:	Community Youth Officer